



Job Title:	English Language Teacher: Language Enhance Employment Program (2 positions available)
Reports to:	Program Lead/Curriculum Developer and Settlement Team Lead
Hours & location:	<p>Hours: 20 hours per week (15 hours of teaching + 5 hours of prep plus additional meeting time as required), contract until March 31, 2025, with possibility to renew based on funding.</p> <p>On site classes: Monday to Thursday (9:00-12:00 pm) / (1:00pm- 4:00pm) / (6:00-9:00pm) -some flexibility may be required</p> <p>On site workshop: Fridays / Saturdays</p>
How to apply:	Please send your cover letter and résumé to Mahsa Monfared, Language Enhanced Employment Program Lead, LINC.mm@lmnhs.bc.ca Only short-listed candidates will be contacted.
Salary Range:	\$36.84 - \$38.37 per hour
Posting Date:	October 2nd, 2024
Closing Date:	Until the position is filled
Starting Date:	November 4 th , 2024

About Little Mountain Neighbourhood House

Little Mountain Neighbourhood House is a vibrant, multiservice hub dedicated to building inclusive neighbourhoods and growing strong, resilient and creative communities. We have operated as a non-profit for over 40 years, providing free or low-cost neighbourhood-based social, educational, cultural and recreational programs and initiatives for seniors, adults, families, children, and youth. Rooted in social justice values, we facilitate social connectedness and offer inclusive programs to our diverse local community.

Job Description

English Language Teacher: **Language Enhance Employment Program (LEEP)** is responsible for implementing and teaching a specialized employment-focused, language curriculum to support local community members to develop the English language skills required to enhance their employment opportunities and experiences. This pilot is part of an innovative, collaborative initiative undertaken by 8 neighbourhood houses in Vancouver to provide practical English language training to those in need of accessible employment supports and English language training.

While primarily responsible for language teaching and the implementation of daily lesson plans based on the curriculum, the LEEP teacher will also be part of the project team and have

opportunities to be involved in curriculum design and to engage in project research. The role requires experience in teaching language for employment/job search purposes and is responsible for facilitating and co-facilitating workshops regarding Canadian workplace culture, interpersonal skills, Employment rights and responsibilities and job search strategies.

Duties and Responsibilities

The LEEP Instructor's key responsibilities include:

- Creating an inclusive classroom environment that aligns with the vision and mission of neighbourhood houses
 - Working collaboratively with the project team and neighbourhood house staff to ensure the successful implementation of the pilot and to share learnings support the development of this pilot project
 - Planning, preparing, developing material, and delivering lesson plans based on current employment market trends which meet clients' needs
 - Planning, preparing, developing material, and delivering employment workshops in collaboration with employment specialists and based on curriculum and employment
 - Researching and keeping up to date on current labour market trends with support of employment specialists and project lead
 - Taking record and keeping track of daily attendance
 - Making referrals (within Neighbourhood Houses) to clients regarding specific employment needs/other needs
 - Communicating with neighbourhood house settlement staff regarding client referrals/attendance/ teaching supplies
 - Contributing to ongoing assessment and evaluation of the program to support in its development
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- Providing 4 cohorts of instruction; each cohort at a different Vancouver Neighbourhood House (configuration of houses to be determined – all within East Vancouver and the West End)

Qualifications & Skills

- Post-secondary degree
- TESL certification from a training institute recognized by TESL Canada or equivalent
- Commitment to working within frameworks of equity and inclusion; understanding of intersectional approaches preferred
- Experience using Zoom, Avenue.ca and/or other online learning management system, as well as other online teaching tools

- Minimum 2-year classroom experience teaching adults at various English proficiency levels
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 - Excellent lesson planning, communication, and interpersonal skills
 - Ability to travel to different cohort locations (1 location per cohort x 4 cohorts)
 - Ability to work both collaboratively and independently with solid time management and organizational skills
 - Experience in team approaches to English language teaching or training an asset
 - Knowledge of current labour market trends an asset
 - Second language an asset

*Thank you for your interest in Little Mountain Neighbourhood House. Only short-listed candidates will be contacted.
Little Mountain Neighbourhood House Society is an Equal Opportunity Employer.*